

GRADE CORRECTION

Code	SAO.4.15.0 ENG
Adoption date	12/09/2016
Revision date	-
Pages	1/1

Academic Year			
Semester	Fall <input type="checkbox"/>	Spring <input type="checkbox"/>	
Student Name			
Student ID Number			
Department			
Course Title			
Current Grade / Points <i>(Please, write here the current grade / points that you want to correct)</i>		Exam Type	
New Grade / Points <i>(Please, write here a new grade / points)</i>			
The reason for this change is <i>(Please, describe briefly the reason of grade correction)</i>	<hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/>		

Name of Instructor	
Date:	Signature: